

REQUEST FOR PROPOSAL

CONTRACT FOR LEGAL SERVICES FOR COURT APPOINTED ATTORNEYS

Introduction: Itasca County is seeking proposals for Legal Services for Court Appointed Attorneys (Counsel) for the following cases:

- Parties of children in Child in Need of Protective Services (CHIPS).
- Permanency and Termination of Parental Rights (TPR) cases.
- CHIPS and TPR/Permanency cases may also include paternity hearings for children subject to the jurisdiction of the juvenile court.

Itasca County's intent is to contract with one additional Attorney for CHIPS and TPR/Permanency cases.

Itasca County District Court Judges and Itasca County Court Administration have agreed to appoint counsel in a three-attorney rotating basis for CHIPS and TPR/Permanency cases.

The contracted Attorneys will be chosen based on qualifications and yearly fee. Your response to this proposal shall include the following:

- Letter listing your qualifications and experience with these types of cases (e.g., tell us how many cases of this nature that you handled within the last five (5) years).
- Whether you are currently listed on the CHIPS Parents' Attorneys Roster (PAR) or have the ability to become listed on the PAR within 90 days of contracting with Itasca County.
- Yearly fee requested for services provided in an amount not to exceed \$65,000.00. Bids submitted with an hourly rate structure will be rejected as nonresponsive to this RFP.

Proposals can be mailed to Amanda Schultz, Deputy Clerk, 123 NE 4th Street, Grand Rapids, MN 55744 or e-mailed to amanda.schultz@co.itasca.mn.us

Proposals must be received no later than 4:00 p.m., May 31, 2022

Interpretations: Questions regarding interpretation of the proposal can be e-mailed to amanda.schultz@co.itasca.mn.us

Contract effective date: July 1, 2022