

Itasca County Committee/Commission/Board Application

Committee, Commission or Board applying for:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Commissioner District: _____ Years in Itasca County: _____

Present Employment: _____

Educational background: _____

If present appointee, how long served: _____

Other work experience:

Committee related experience:

Community activities and interests:

Additional comments:

Date: _____ Signature _____

In order to ensure consideration during the appointment process, PLEASE RETURN AS SOON AS POSSIBLE to the Itasca County Administrative Services Department, Room 103, Itasca County Courthouse, 123 NE 4th Street, Grand Rapids, MN 55744.

Planning Commission/Board of Adjustment (PC/BoA) – Additional Questions

If you are applying for a position on the **Itasca County Planning Commission and Board of Adjustment (PC/BoA)**, please answer the following questions:

Why are you willing to devote time and energy to serving on the Itasca County Planning Commission and Board of Adjustment (PC/BoA)?

There will be monthly or semi-monthly site inspections and hearings of the Itasca County Planning Commission and Board of Adjustment (PC/BoA). Would you be able to attend these sessions throughout the year? If not, when couldn't you attend?

What is your view point with regard to zoning issues and maintaining orderly development?

NOTE: Complete job description for an Itasca County Planning Commission and Board of Adjustment (PC/BoA) member is on file in the Itasca County Coordinator's Office.

Additional Information for Applicants:

1. The first advertisements for vacancies on various committees/commissions/boards are placed in County newspapers in early fall (generally in September).
2. Applications are then accepted in the Itasca County Administrative Services Department as per advertisements.
3. If an insufficient number of applications are received for a vacancy or vacancies, an ad for those specific vacancies is placed in the newspapers with circulation in the areas of the county pertinent to these specific vacancies.
4. In late November or early December, the Itasca County Board of Commissioners holds a Working Session in order to make appointments to fill the upcoming vacancies. Tentative appointments are not final - some tentative appointments may be reviewed at the organizational meeting. Also, the incumbent, if he/she has applied, is not assured of reappointment. All applications received for a specific vacancy are considered/reviewed in the appointment process.
5. At the Itasca County Board of Commissioners' organizational meeting in January (the first Tuesday in January unless January 1 is on a Tuesday, then it is the second Tuesday), the County Board finalizes the appointments made at the Working Session and/or makes any further appointments or changes to the committees/commissions/boards including any changes in the tentative appointments.
6. After the organizational meeting, a letter to all appointees and non-appointees will be sent as soon as possible informing the applicant of the action taken in regards to their application

PLEASE COMPLETE AND RETURN WITH APPLICATION

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NOTE: Because some information is private data but is data that is very useful if an applicant is appointed to a committee/commission/ board, please enter your information below so it can be kept separate from public data during the review of applications by the Board.

Name: _____

Telephone Number: _____ home ___ work ___ mobile ___

Telephone Number: _____ home ___ work ___ mobile ___

Telephone Number: _____ home ___ work ___ mobile ___

Email Address: _____ personal ___ work ___