

**ITASCA COUNTY
BOARD OF COMMISSIONERS**
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

August 13, 2013
Regular Meeting

REQUEST FOR BOARD ACTION RBA-2013-271

DEPARTMENT: Transportation

PRESENTER: Ryan Sutherland

TIME REQUIRED: < 5 minutes

AGENDA ITEM:

Private Driveway Snowplowing Rates

BOARD ACTION REQUESTED:

Approve the rate increase for 2013/2014 Private Driveway Snowplowing.

BACKGROUND:

Private Driveway Snowplowing rates have not changed since the 2009/2010 season. Costs to provide this service have increased therefore the Transportation Department recommends the rate increase as shown on the attached sheet.

ITEM HISTORY:

History:

08/06/13 COUNTY BOARD RECOMMENDED FOR CONSENT
NEXT: 08/13/13

Maintenance Engineer Ryan Sutherland provided the County Board with information regarding the request to approve the rate increase for 2013/2014 Private Driveway Snowplowing.

Chair Mandich turned the gavel over to Vice-Chair Trunt.

08/06/13 County Board WITHDRAWN

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

- 2013 2014 DRIVEWAY SNOWPLOWING RATES (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Snyder, District #2
SECONDER:	Rusty Eichorn, District #4
AYES:	Tinquist, Snyder, Trunt, Eichorn, Mandich

PRIVATE DRIVEWAY SNOWPLOWING RATES 2013/2014

REGULAR RATES:

	2009-2010	2013-2014	DOLLAR INCREASE
A) 1/4 MILE OR LESS	\$ 330.00	\$ 360.00	\$ 30.00
B) OVER 1/4 MILE TO 1/2 MILE	\$ 440.00	\$ 480.00	\$ 40.00
C) OVER 1/2 MILE TO 3/4 MILE	\$ 550.00	\$ 600.00	\$ 50.00
D) OVER 3/4 MILE TO 1 MILE	\$ 660.00	\$ 720.00	\$ 60.00
E) OVER 1 MILE (plus \$120.00 per 1/4 mile)	\$ 660.00	\$ 720.00	\$ 20.00

SENIOR CITIZEN & DISABLED RATES:

	2009-2010	2013-2014	DOLLAR INCREASE
A) 1/4 MILE OR LESS	\$ 280.00	\$ 320.00	\$ 40.00
B) OVER 1/4 MILE TO 1/2 MILE	\$ 380.00	\$ 420.00	\$ 40.00
C) OVER 1/2 MILE TO 3/4 MILE	\$ 470.00	\$ 520.00	\$ 50.00
D) OVER 3/4 MILE TO 1 MILE	\$ 560.00	\$ 620.00	\$ 60.00
E) OVER 1 MILE (plus \$100.00 per 1/4 mile)	\$ 560.00	\$ 620.00	\$ -

BOARD APPROVED: 02/26/2008; 06/23/2009; 08/13/2013



ITASCA COUNTY HIGHWAY ENGINEER
 123 4TH STREET NE
 GRAND RAPIDS, MN 55744

Phone: (218) 327-2853
 Fax: (218) 327-0688

REGULAR

2009-2010 PRIVATE DRIVEWAY SNOWPLOW APPLICATION AGREEMENT

OFFICE USE	<input type="checkbox"/> Check <input type="checkbox"/> Money Order <input type="checkbox"/> Cash	Receipt #:	<input style="width:90%;" type="text"/>
Date Received:	Amount Paid: <input style="width:90%;" type="text"/>		

Applicant Name / Address	<u>Write any changes here:</u>	ENCLOSE TOTAL AMOUNT DUE WITH APPLICATION BY OCTOBER 15TH. (LATE FEE OF \$50)
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	PAYABLE TO: ITASCA COUNTY AUDITOR/TREASURER
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	
<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	

Applicant Phone	<input style="width:95%;" type="text"/>
Home:	<input style="width:95%;" type="text"/>
Work:	<input style="width:95%;" type="text"/>
Owner Phone	<input style="width:95%;" type="text"/>
Home:	<input style="width:95%;" type="text"/>
Work:	<input style="width:95%;" type="text"/>
Road:	<input style="width:95%;" type="text"/>
Email:	<input style="width:95%;" type="text"/>
Sec/Twp/Rge: - -	<input style="width:15%;" type="text"/> - <input style="width:15%;" type="text"/> - <input style="width:15%;" type="text"/>
Emergency #:	<input style="width:95%;" type="text"/>

SEASON RATE SCHEDULE	
<input type="checkbox"/> 1/4 Mile or Less	\$330.00
<input type="checkbox"/> Over 1/4 to 1/2 Mile	\$440.00
<input type="checkbox"/> Over 1/2 to 3/4 Mile	\$550.00
<input type="checkbox"/> Over 3/4 to 1 Mile	\$660.00
<input type="checkbox"/> Over 1 Mile	\$660.00 +
+ Plus \$100.00 per 1/4 Mile Increment	
Filing Fee (Non-refundable)	\$15.00
Season Rate (from Schedule)	<input style="width:80%;" type="text"/>
TOTAL DUE:	<input style="width:80%;" type="text"/>

Length of Road:	<input style="width:95%;" type="text"/>	SIGNATURE NEEDED ON BACK OF APPLICATION
Notes:	<input style="width:95%;" type="text"/>	

The above named applicant hereby requests that the designated driveway located on the above described tract of land be plowed by the Itasca County Transportation Department for the 2008-2009 winter season subject to the following conditions and provisions:

I. GENERAL PROVISIONS

1. **Snowplowing for emergency situations will only be performed when the Sheriff's Office makes the request. Do not call the Transportation Department for emergencies. For emergencies dial 911.**
2. **This contract is valid only for the period between November 1st and March 31st. The County is not obligated to plow snow before November 1st nor after March 31st.**
3. County snow removal equipment will only be used on private driveways after it has been determined that such use does not unduly delay or interfere with the removal of snow from public highways pursuant to Minn. Statute 161.21, Subd. 2. **Private driveways will not be snowplowed on weekends, holidays, or on overtime.**
4. County Private Driveway Snowplowing Applications will NOT be accepted for driveways within the boundaries of municipalities.
5. There will be a **\$50.00** late fee, made payable to the Itasca County Auditor/Treasurer, added for applications received and accepted by the Transportation Department after **October 15th**.
6. **Non-owner applications (rental property or other non-owner occupant) MUST be signed by both the renter and the property owner.**
7. Private driveways will not be plowed until there is a minimum accumulation of **six (6")** inches of snow, since the last snowplowing.

II. SPECIAL PROVISIONS REGARDING DRIVEWAY

1. Driveway must have a reasonably smooth driving surface and surface width must be a minimum of 12 feet.
2. Driveway must be clear of obstructions at least 10 feet on either side of its centerline.
3. A turnaround area, free of obstacles, with ample room to turn the plow unit must be provided.
4. Gates or barricades must be open to allow unimpeded ingress and egress of plow units.
5. Road gradients and curves must allow snowplow units easy maneuvering and safe passage.
6. Driveway length will be verified at the time of inspection.
7. This application will be rejected if, in the opinion of the Area Maintenance Foreman, the above requirements are not met.
8. If there is a change in circumstances during the snowplowing season which in the opinion of the snowplow operator make plowing the driveway unsafe or impractical to plow, this agreement will be terminated. Prior to termination the applicant will be notified of the change in circumstance and given reasonable time, not to exceed two (2) weeks to return the driveway to compliance.

III. RATES

1. Regular plowing rates shall be a flat rate charge in accordance with the rate schedule above.
2. The appropriate fee will be paid in full at the time a person makes application for private driveway snowplowing services. Applications must be received by October 15th of said winter season and must be accompanied by a non-refundable \$15.00 filing fee made payable to the Itasca County Auditor/Treasurer.
3. If the driveway snowplowing application is rejected, the plowing fee will be refunded. **THE FILING FEE WILL NOT BE REFUNDED.**
4. **NO APPLICATION WILL BE PROCESSED WITHOUT TOTAL PAYMENT.**
5. No portion of the fee payment will be refunded once the application has been accepted.
6. Exceptional circumstances requiring special equipment shall be charged at the current rental rate for that equipment plus the operator cost including wages and overhead costs.

I hereby declare that I am the owner or occupant of the above described property and take full responsibility for snowplowing charges. Further, I here **WAIVE ANY AND ALL CLAIMS FOR DAMAGES TO MY PROPERTY, BOTH REAL AND PERSONAL, WHICH MAY BE CAUSED BY THE COUNTY OF ITASCA, ITS EQUIPMENT OR ITS OPERATORS WHILE SNOWPLOWING.**

FURTHER, IN CONSIDERATION OF THIS AGREEMENT AND OTHER GOOD AND VALUABLE CONSIDERATION, I AGREE TO INDEMNIFY, SAVE AND HOLD HARMLESS ITASCA COUNTY, IT'S AGENTS AND EMPLOYEES OF ANY AND ALL CLAIMS, DEMANDS, ACTIONS OR CAUSES OF ACTION ARISING OUT OF OR BY REASON OF THE DESIGNATED SNOWPLOWING SERVICES.

I acknowledge that I have read and understand this entire agreement.

Date _____

Applicant Signature

I certify that I am the non-occupant of the above described property. I have read this agreement and thereby give my permission to permit the applicant/occupant to enter into this agreement.

Date _____

Owner's Signature (if different than applicant)

FOREMAN'S APPROVAL FOR NEW APPLICANT



ITASCA COUNTY HIGHWAY ENGINEER
 123 4TH STREET NE
 GRAND RAPIDS, MN 55744

Phone: (218) 327-2853
 Fax: (218) 327-0688

SENIOR CITIZEN

2009-2010 PRIVATE DRIVEWAY SNOWPLOW APPLICATION AGREEMENT

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Applicant Name / Address

Write any changes here:

ENCLOSE TOTAL AMOUNT DUE WITH APPLICATION BY OCTOBER 15TH. (LATE FEE OF \$50)

**PAYABLE TO:
 ITASCA COUNTY
 AUDITOR/TREASURER**

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 Work:

Road:

Email:

Sec/Twp/Rge: - - - -

Emergency #:

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+ Plus \$100.00 per 1/4 Mile Increment

Filing Fee (Non-refundable) \$15.00

Season Rate (from Schedule)

TOTAL DUE:

Length of Road:

Notes:

**SIGNATURE
 NEEDED ON
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Date _____

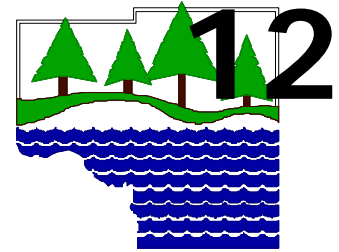
Owner's Signature (if different than applicant)

FOREMAN'S APPROVAL FOR NEW APPLICANT

Board Approved Revisions: 1998; 08/2003; 3/22/05; 08/26/08 ; 08/13/2013

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ITASCA COUNTY



REQUEST FOR BOARD ACTION

Date: July 21, 2009

RBA No.:

Requested Board Date: July 28, 2009

Flexibility:

Originating Department:

Transportation

Item: 2009-2010 Private Driveway Snowplow Application Agreements

Presenter: Dave Christy

Estimated Time: Consent

Board Action Requested:

Approve the language changes and late fee increase (\$10.00 to \$50.00) for the 2009-2010 Private Driveway Snowplowing Application Agreements.

Background:

Changes to Private Driveway Snowplow Application Agreements as discussed at the August 17, 2009 TLM meeting.

Alternate Action:

Administrative/TLM Division Recommendation:

- Consent Agenda
- Regular Agenda
- Refer to
- Table until
- Other

Supporting Documents:

Attached

None

2009-2010 Agreements

Signature/Date: August 18, 2009

/s/David T. Christy

Distribution/Date: August 18, 2009

Dave Christy, Tony Carter, Karin Grandia, Ryan Sutherland, Darlene Tanner, Joe Miskovich, Jeff Frazier

Recommended for Consent Agenda:

Yes No

Clerk of Board Comments:

Signature/Date:

Board Action:

Approved as Requested: 08/25/2009

Denied: _____

Tabled: _____

Other: _____

Distribution / Filing Instructions: 08/28/2009

Dave Christy, Tony Carter, Karin Grandia, Ryan Sutherland, Darlene Tanner, Joe Miskovich, Jeff Frazier

ASA - Policy Manual